



**MGM Medical College, Aurangabad**  
**Reporting Instructions for Super-Speciality (DM/M.Ch.) Courses allotted**  
**Students for the year 2024-25**

All Candidates are expected to go through the guidelines given by Directorate General of Health Services, New Delhi (MCC) available on [www.mcc.nic.in](http://www.mcc.nic.in)

**All those Candidates who have been allotted Super-speciality (DM/M.Ch) Course seat at MGM Medical College, Chhatrapati Sambhajinagar (Aurangabad) in the various MCC (DGHS, New Delhi) rounds have to report personally to the MGM Medical College Campus, Chhatrapati Sambhajinagar (Aurangabad) and follow the instructions given below:**

1. Student must be present at the time of reporting. No proxy will be allowed under any circumstances. Student is expected to join duties after completion of admission process.
2. Only 2 persons including the candidate will be allowed in admission area and only candidate allowed inside admission hall.
3. A student will be considered as “Non-Reported” if he/she is absent, not having original documents and/or non-payment of tuition fees.
4. Candidate shall bring all original documents along with 2 sets of self-attested Xerox copy and arrange it as per check list.
5. Candidate shall bring 8 colour passport size photos (mention name, All India Rank on back side of Photos)
6. Candidate shall pay tuition fee & other fee in the form of DD or RTGS only. No other mode of payment is accepted. (For RTGS bank account details will be provided at the time of reporting only)
7. Tuition fees DD should be drawn in favour “**MGM Medical College Aurangabad**” Payable at Navi Mumbai (Candidate shall write his name, All India Rank, Mobile No. on back side of DD)
8. Candidate shall pay **other fee of Rs. 200000/-** either through DD in favour of “**Dean, MGM Medical College**” payable at Aurangabad or RTGS only. (For RTGS bank account details will be provided at the time of reporting only)
9. **Cash payment will not be accepted at any circumstances.**
10. If fees, is to be paid by RTGS, candidate must be report first to the college and submit the documents for verification. After verification of documents he/she can pay the fees by RTGS. Kindly note that RTGS mode to avoid during last 2 days of reporting period because unforeseen banking delay may lead to non-receipt of tuition fees. Thus, admission may not be granted in such a case.
11. Candidate shall submit UTR No. with complete name, All India Rank, Mobile No. for account verification of transaction after making the RTGS transaction in given format only.
12. Parent shall submit two post-dated cheques in favor of “MGM Medical College Aurangabad” for the year 2025 (Dt. 10<sup>th</sup> May 2026) & 2026 (Dt. 10<sup>th</sup> May 2027). Candidate shall mention his/her full name, All India Rank & Mobile No. on back side of Cheque. Candidates to take care that the cheques presented do not have a limit of Rs. 10 lakhs.
13. After complete document verification and admission process, candidate shall submit duly filled admission form and ID card form to Scrutiny Committee.
14. Students are requested to strictly adhere to FAQs and counselling schedule/scheme put up on [www.mcc.nic.in](http://www.mcc.nic.in) website.